

WEEKLY REPORT

Group name : Cardio	Date: 02/11/2013
Client/Advisor: Joshua Gossett/Akhilesh Tyagi	
Attendees/Role: Tyler Treat/Leader, Sean Strickland/Webmaster, Luke Pint/Communication, Juan Mozqueda, Daniel Heiniger, Alex Swanson	

ACCOMPLISHMENTS FOR PAST WEEK

WHAT	WHO	WHEN
Shared project specifics with advisor	Group	02/05/2013
Received and got familiar with the stethoscopes we will be using for the project	Group	02/07/2013
Further discussed project specifics with our client, such as the targeted devices, how we will be testing, and the expected weekly schedule	Group	02/05/2013 – 02/08/2013

PLAN FOR COMING WEEK/INDIVIDUAL TASKS

WHAT	WHO	WHEN
Meet with advisor to share project specifics	Group	02/12/2013
Become familiar with the user stories our client has provided	Group	02/11/2013 – 02/18/2013
Work on an initial project plan	Group	02/11/2013 – 02/18/2013

PENDING ISSUE

ISSUE	RESPONSIBILITY

INDIVIDUAL HOURLY CONTRIBUTION

NAME	HOURS
Tyler Treat	2
Sean Strickland	2
Luke Pint	2
Juan Mozqueda	2
Daniel Heiniger	2
Alex Swanson	2